



GLOBAL
INSTITUTE OF
TECHNOLOGY

CIRCULAR

Date 08/11/2021

Subject: 17th Meeting of R&D Committee

Mode of Meeting: offline

This is to inform that the 17th meeting of the R&D Committee has been scheduled on 12/11/2021 at 11:00 AM at EE Seminar Hall.

All the Members are requested to attend the meeting.

The agenda's of this meeting are mentioned below.

Agenda Particulars

Agenda 1: Review of ongoing research projects.

Agenda 2: Strengthening faculty publication quality.

Agenda 3: Formation of student research groups.

Agenda 4: Planning for FDPs and workshops.

Agenda 5: Any other point to discuss with permission of chair.

A handwritten signature in black ink, which appears to read 'R. Patidar', is written over a blue horizontal line.

**Dr. Raghvendra Patidar
Coordinator**

Copy to:

1. Principal
2. IQAC
3. R&D Committee Members



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MINUTES OF MEETING OF R&D COMMITTEE

Minutes of Meeting of R&D Committee

Date : 12/11/2021

Meeting Number : 17th

Venue: EE Seminar Hall

The meeting was attended by following members on 12/11/2021

Sr. No.	Name	Designation
1.	Dr. Raghvendra Patidar	Coordinator
2.	Dr. Ashish Vashistha	Member
3.	Mr. Ghanshyam Mishra	Member
4.	Dr. Y. K. Gothwal	Member
5.	Mr. Usman Mohd.	Member
6.	Mr. Atul Sharma	Member
7.	Mr. Vinod Sharma	Member
8.	Ms. Jyoti Nagpal	Member
9.	Ms. Pragya Mathur	Student Representative

Welcome Note:

Dr. Raghvendra Patidar initiated the 17th R&D Committee meeting, warmly welcomed all the participants. He expressed gratitude for their presence and highlighted the significance of the discussions ahead. He further presented the agenda for this meeting.

Sr. No.	AGENDA	DISCUSSIONS
1.	Review of ongoing research projects.	Ongoing projects were delayed due to COVID restrictions, delayed data collection, and difficulty in accessing labs. Faculty expressed need for flexible timelines.
2.	Strengthening faculty publication quality.	Several faculty published papers in paid/low-quality journals. Committee emphasised avoiding predatory journals and encouraged submissions to SCOPUS/SCI.
3.	Formation of student research groups.	Student involvement in research is minimal. Students often hesitate due to lack of guidance, so committee suggested forming structured student groups under faculty mentors.
4.	Planning for FDPs and workshops.	Need for FDP on Research Methodology, "How to Write a Research Paper," and "How to Use Research Tools."
5.	Any other point to discuss with permission of chair.	No other point to discuss.

Meeting Adjournment:

Dr. Raghvendra Patidar expressed gratitude to all members for their participation and commitment. He emphasized the importance of collaboration in achieving the committee's goals and officially adjourned the meeting with thanks to everyone for their time and efforts.


Dr. Raghvendra Patidar
Coordinator



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ATTENDANCE

The meeting was attended by following members on 12/11/2021

Sr. No.	Name	Designation	Signature
1.	Dr. Raghvendra Patidar	Coordinator	
2.	Dr. Ashish Vashistha	Member	
3.	Mr. Ghanshyam Mishra	Member	
4.	Dr. Y. K. Gothwal	Member	
5.	Mr. Usman Mohd.	Member	
6.	Mr. Atul Sharma	Member	
7.	Mr. Vinod Sharma	Member	
8.	Ms. Jyoti Nagpal	Member	
9.	Ms. Pragya Mathur	Student Representative	



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ACTION TAKEN REPORT

Major action taken report of 17th Meeting of R&D Committee held on 12/11/2021

Sr. No.	AGENDA	ACTION TAKEN
1.	Review of ongoing research projects.	A monitoring team was formed to track every project's progress monthly
2.	Strengthening faculty publication quality.	Publication quality guidelines + list of reputed journals circulated to all faculties.
3.	Formation of student research groups.	Student Research Groups created in each department with faculty mentors assigned.
4.	Planning for FDPs and workshops.	FDP on Research Methodology conducted.