



**GLOBAL  
INSTITUTE OF  
TECHNOLOGY**

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**CIRCULAR**

**Date 03/03/2025**

**Subject: 26<sup>th</sup> Meeting of Library Committee**

**Mode of Meeting: offline**

This is to inform that the 26<sup>th</sup> meeting of the Library Committee has been scheduled for 08/03/2025 at 2:00 P.M at EE Seminar Hall.

All the Members are requested to attend the meeting.

The agenda's of this meeting are mentioned below.

**Agenda      Particulars**

Agenda 1: Confirmation of Minutes of the Meeting held on 27th July 2024.

Agenda 2: Upgradation of Wi-Fi routers.

Agenda 3: Need for more power sockets for laptop users.

Agenda 4: Nomination of new faculty member in the committee.

Agenda 5: Any other point to discuss with permission of chair.

**Dr. Reema Ajmera  
Coordinator**

Copy to:

1. Principal
2. IQAC
3. Library Committee Members



**MINUTES OF MEETING OF LIBRARY COMMITTEE**

<b>Minutes of Meeting of Library Committee</b>
<b>Date: 08/03/2025</b>
<b>Venue: EE Seminar Hall</b>
<b>Meeting Number: 26<sup>th</sup></b>

**The meeting was attended by following members on 08/03/2025**

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>
1.	Dr. Reema Ajmera	Coordinator
2.	Dr. Ravinder Maan	Member
3.	Dr. Rajpal Kushwaha	Member
4.	Ms. Aakansha Sharma	Member
5.	Mr. Vinod Sharma	Member
6.	Mr. Sitaram Raigar	Member
7.	Mr. Anil Yadav	Member
8.	Mr. Tapan Nahar	Member
9.	Mr. Mithesh Sharma	Student Representative

**Welcome Note:**

Dr. Reema Ajmera initiated the 26<sup>th</sup> Library Committee meeting, warmly welcomed all the participants. She expressed gratitude for their presence and highlighted the significance of the discussions ahead. She further presented the agenda for this meeting.

<b>S. No.</b>	<b>AGENDA</b>	<b>DISCUSSIONS</b>
1.	Confirmation of Minutes of the Meeting held on 27 <sup>th</sup> July 2024.	The members confirmed the Minutes of the Meeting held on held on 27 <sup>th</sup> July 2024 and supplied the Action Taken Report to all Committee Members.
2.	Upgradation of Wi-Fi routers.	Wi-Fi speed issues reported; router upgrade needed.
3.	Need for more power sockets for laptop users.	Limited power sockets resulted in students waiting; additional sockets needed.
4.	Nomination of new faculty member in the committee	Ms. Aakansha Sharma was nominated as new member in the committee.
5.	Any other point to discuss with permission of chair.	No other point to discuss.

**Meeting Adjournment:**

Dr. Reema Ajmera expressed gratitude to all members for their participation and commitment. She emphasized the importance of collaboration in achieving the committee's goals and officially adjourned the meeting with thanks to everyone for their time and efforts.

  
**Dr. Reema Ajmera**  
**Coordinator**



**ATTENDANCE**

**The meeting was attended by the following members on 08/03/2025**

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Signature</b>
1.	Dr. Reema Ajmera	Coordinator	<i>Reema</i>
2.	Dr. Ravinder Maan	Member	<i>Ravinder</i>
3.	Dr. Rajpal Kushwaha	Member	ABSENT
4.	Ms. Aakansha Sharma	Member	<i>Aakansha Sharma</i>
5.	Mr. Vinod Sharma	Member	<i>Vinod</i>
6.	Mr. Sitaram Raigar	Member	<i>Sitaram</i>
7.	Mr. Anil Yadav	Member	<i>Anil</i>
8.	Mr. Tapan Nahar	Member	<i>Tapan</i>
9.	Mr. Mithesh Sharma	Student Representative	<i>Mithesh</i>



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### **ACTION TAKEN REPORT**

Major action taken report of 26<sup>th</sup> Meeting of Library Committee held on 08/03/2025

<b>Sr. No.</b>	<b>AGENDA</b>	<b>ACTION TAKEN</b>
1.	Confirmation of Minutes of the Meeting held on 27th July 2024.	The members of the committee conferred the Action Taken Report and Minutes of the Meeting of the last Meeting.
2.	Upgradation of Wi-Fi routers.	New routers installed.
3.	Need for more power sockets for laptop users.	New sockets installed.
4.	Nomination of new faculty member in the committee	Ms. Aakansha Sharma joined the committee as new member in place of Mr. Vishal Rohilla.