



CIRCULAR

Date 03/03/2025

Subject: 26th Meeting of Library Committee

Mode of Meeting: offline

This is to inform that the 26th meeting of the Library Committee has been scheduled for 08/03/2025 at 2:00 P.M at EE Seminar Hall.

All the Members are requested to attend the meeting.

The agenda's of this meeting are mentioned below.

Agenda Particulars

Agenda 1: Confirmation of Minutes of the Meeting held on 27th July 2024.

Agenda 2: Upgradation of Wi-Fi routers.

Agenda 3: Need for more power sockets for laptop users.

Agenda 4: Nomination of new faculty member in the committee.

Agenda 5: Any other point to discuss with permission of chair.

Reema

Dr. Reema Ajmera
Coordinator

Copy to:

1. Principal
2. IQAC
3. Library Committee Members



GLOBAL
INSTITUTE OF
TECHNOLOGY

MINUTES OF MEETING OF LIBRARY COMMITTEE

Minutes of Meeting of Library Committee

Date: 08/03/2025

Venue: EE Seminar Hall

Meeting Number: 26th

The meeting was attended by following members on 08/03/2025

| Sr. No. | Name | Designation |
|---------|---------------------|------------------------|
| 1. | Dr. Reema Ajmera | Coordinator |
| 2. | Dr. Ravinder Maan | Member |
| 3. | Dr. Rajpal Kushwaha | Member |
| 4. | Ms. Aakansha Sharma | Member |
| 5. | Mr. Vinod Sharma | Member |
| 6. | Mr. Sitaram Raigar | Member |
| 7. | Mr. Anil Yadav | Member |
| 8. | Mr. Tapan Nahar | Member |
| 9. | Mr. Mithesh Sharma | Student Representative |

Welcome Note:

Dr. Reema Ajmera initiated the 26th Library Committee meeting, warmly welcomed all the participants. She expressed gratitude for their presence and highlighted the significance of the discussions ahead. She further presented the agenda for this meeting.

| S. No. | AGENDA | DISCUSSIONS |
|--------|--|--|
| 1. | Confirmation of Minutes of the Meeting held on 27 th July 2024. | The members confirmed the Minutes of the Meeting held on 27 th July 2024 and supplied the Action Taken Report to all Committee Members. |
| 2. | Upgradation of Wi-Fi routers. | Wi-Fi speed issues reported; router upgrade needed. |
| 3. | Need for more power sockets for laptop users. | Limited power sockets resulted in students waiting; additional sockets needed. |
| 4. | Nomination of new faculty member in the committee | Ms. Aakansha Sharma was nominated as new member in the committee. |
| 5. | Any other point to discuss with permission of chair. | No other point to discuss. |

Meeting Adjournment:

Dr. Reema Ajmera expressed gratitude to all members for their participation and commitment. She emphasized the importance of collaboration in achieving the committee's goals and officially adjourned the meeting with thanks to everyone for their time and efforts.

Dr. Reema Ajmera
Coordinator



ATTENDANCE

The meeting was attended by the following members on 08/03/2025

| Sr. No. | Name | Designation | Signature |
|----------------|---------------------|------------------------|------------------------|
| 1. | Dr. Reema Ajmera | Coordinator | <i>Reema</i> |
| 2. | Dr. Ravinder Maan | Member | <i>Ravinder</i> |
| 3. | Dr. Rajpal Kushwaha | Member | <i>ABSENT</i> |
| 4. | Ms. Aakansha Sharma | Member | <i>Aakansha Sharma</i> |
| 5. | Mr. Vinod Sharma | Member | <i>Vinod</i> |
| 6. | Mr. Sitaram Raigar | Member | <i>Sitaram</i> |
| 7. | Mr. Anil Yadav | Member | <i>Anil</i> |
| 8. | Mr. Tapan Nahar | Member | <i>Tapan</i> |
| 9. | Mr. Mithesh Sharma | Student Representative | <i>Mithesh</i> |



ACTION TAKEN REPORT

Major action taken report of 26th Meeting of Library Committee held on 08/03/2025

| Sr. No. | AGENDA | ACTION TAKEN |
|----------------|--|--|
| 1. | Confirmation of Minutes of the Meeting held on 27th July 2024. | The members of the committee conferred the Action Taken Report and Minutes of the Meeting of the last Meeting. |
| 2. | Upgradation of Wi-Fi routers. | New routers installed. |
| 3. | Need for more power sockets for laptop users. | New sockets installed. |
| 4. | Nomination of new faculty member in the committee | Ms. Aakansha Sharma joined the committee as new member in place of Mr. Vishal Rohilla. |