



GLOBAL
INSTITUTE OF
TECHNOLOGY

CIRCULAR

Date 24/07/2024

Subject: 25th Meeting of Library Committee

Mode of Meeting: Offline

This is to inform that the 25th meeting of the Library Committee has been scheduled on 27/07/2024 at 3:00 P.M. in the Board Room, GIT.

All the Members are requested to attend the meeting.

The agenda's of this meeting are mentioned below.

Agenda Particulars

Agenda 1: Confirmation of Minutes of the Meeting held on 19th Jan 2024.

Agenda 2: Utilization of previous year budget.

Agenda 3: Discussion on Annual Budget (FY 2024–25).

Agenda 4: Nomination of new member in the committee.

Agenda 5: Any other point to discuss with permission of chair.

Reema

Dr. Reema Ajmera
Coordinator

Copy to:

1. Principal
2. IQAC
3. Library Committee Members



MINUTES OF MEETING OF LIBRARY COMMITTEE

Minutes of the Meeting of Library Committee
Date: 27/07/2024
Venue: Board Room, GIT
Meeting Number: 25th

The meeting was attended by the following members on 27/07/2024

Sr. No.	Name	Designation
1.	Dr. Reema Ajmera	Coordinator
2.	Dr. Ravinder Maan	Member
3.	Dr. Rajpal Kushwaha	Member
4.	Mr. Vishal Rohilla	Member
5.	Mr. Vinod Sharma	Member
6.	Mr. Sitaram Raigar	Member
7.	Mr. Anil Yadav	Member
8.	Mr. Tapan Nahar	Member
9.	Mr. Mithesh Sharma	Student Representative

Welcome Note:

Dr. Reema Ajmera initiated the 25th Library Committee meeting, warmly welcomed all the participants. She expressed gratitude for their presence and highlighted the significance of the discussions ahead. She further presented the agenda for this meeting.

S. No.	AGENDA	DISCUSSIONS
1.	Confirmation of Minutes of the Meeting held on 19 th Jan 2024.	The members confirmed the Minutes of the Meeting held on held on 19 th Jan 2024 and supplied the Action Taken Report to all Committee Members.
2.	Utilization of previous year budget.	The committee reviewed the utilization of the budget and noted the expenditure on journals, e-resources, and maintenance.
3.	Discussion on Annual Budget (FY 2024-25)	The demand of budget of amount Rs. 108000/- for the expenditure on library was raised including subscription of more magazines for students.
4.	Nomination of new member in the committee.	Dr. Reema Ajmera was nominated as new coordinator of the committee.
5.	Any other point to discuss with permission of chair.	No other point to discuss.

Meeting Adjournment:

Dr. Reema Ajmera expressed gratitude to all members for their participation and commitment. She emphasized the importance of collaboration in achieving the committee's goals and officially adjourned the meeting with thanks to everyone for their time and efforts.


Dr. Reema Ajmera
Coordinator



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ATTENDANCE

The meeting was attended by the following members on 27/07/2024

Sr. No.	Name	Designation	Signature
1.	Dr. Reema Ajmera	Coordinator	
2.	Dr. Ravinder Maan	Member	
3.	Dr. Rajpal Kushwaha	Member	
4.	Mr. Vishal Rohilla	Member	
5.	Mr. Vinod Sharma	Member	
6.	Mr. Sitaram Raigar	Member	
7.	Mr. Anil Yadav	Member	
8.	Mr. Tapan Nahar	Member	
9.	Mr. Mithesh Sharma	Student Representative	— ABSENT —



ACTION TAKEN REPORT

Major action taken report 25th Meeting of Library Committee held on 27/07/2024

Sr. No.	AGENDA	ACTION TAKEN
1.	Confirmation of Minutes of the Meeting held on 19th Jan 2024.	The members of the committee conferred the Action Taken Report and Minutes of the Meeting of the last Meeting.
2.	Utilization of previous year budget.	Budget utilization report was shared with committee members.
3.	Discussion on Annual Budget (FY 2024–25)	The committee approved the demand and forwarded for approval of budget.
4.	Nomination of new member in the committee.	Dr. Reema Ajmera joined the committee as new Coordinator in place of Dr. Sanjay Bansal.