



GLOBAL
INSTITUTE OF
TECHNOLOGY

CIRCULAR

Date 02/09/2024

Subject: 14th Meeting of Internal Complaints Committee

Mode of Meeting: Offline

This is to inform that the 14th meeting of the Internal Complaints Committee has been scheduled on 07/09/2024 at 3:00 P.M. in the Board Room, GIT.

All the Members are requested to attend the meeting.

The agenda's of this meeting are mentioned below.

Agenda **Particulars**

Agenda 1: Confirmation of Minutes of the Meeting held on 23rd Feb 2024.

Agenda 2: Grievance Analytics Review.

Agenda 3: Case Review.

Agenda 5: Any other point to discuss with permission of chair.

Manju Mathur
Manju Mathur
Presiding Officer

Copy to:

1. Principal
2. IQAC
3. Internal Complaints Committee Members



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MINUTES OF MEETING OF INTERNAL COMPLAINTS COMMITTEE

Minutes of the Meeting of Internal Complaints Committee

Date: 07/09/2024

Venue: Board Room, GIT

Meeting Number: 14th

The meeting was attended by the following members on 07/09/2024

Sr. No.	Name	Designation
1.	Mrs. Manju Mathur	Presiding Officer
2.	Mrs. Rashmi Bhardwaj	Member
3.	Mrs. Sushila Mahla	Member
4.	Ms. Anantika Johari	Member
5.	Mr. Pranay Sharma	Member
6.	Ms. Deepa Kumari	Advocate
7.	Mr. Usman Mohd.	Member
8.	Ms. Akansha Tiwari	Member
9.	Ms. Chavi Gupta	Student Representative

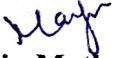
Welcome Note:

Mrs. Manju Mathur initiated the 14th Internal Complaints Committee meeting, warmly welcomed all the participants. She expressed gratitude for their presence and highlighted the significance of the discussions ahead. She further presented the agenda for this meeting.

Sr. No.	AGENDA	DISCUSSIONS
1.	Confirmation of Minutes of the Meeting held on 23 rd Feb 2024.	The members of the committee confirmed the Minutes of the Meeting held on 23 rd Feb 2024 and supplied the Action Taken Report to all Committee Members.
2.	Grievance Analytics Review.	Grievance data showed that cases (if any) were addressed promptly; trends indicated overall positive behavior climate.
3.	Case Review	No cases reported.
4.	Any other point to discuss with permission of chair.	No other point to discuss.

Meeting Adjournment:

Mrs. Manju Mathur expressed gratitude to all members for their participation and commitment. She emphasized the importance of collaboration in achieving the committee's goals and officially adjourned the meeting with thanks to everyone for their time and efforts.


Manju Mathur
Presiding Officer



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ATTENDANCE

The meeting was attended by the following members on 07/09/2024

Sr. No.	Name	Designation	Signature
1.	Mrs. Manju Mathur	Presiding Officer	Manju
2.	Mrs. Rashmi Bhardwaj	Member	Rashmi
3.	Mrs. Sushila Mahla	Member	Sushila
4.	Ms. Anantika Johari	Member	Anantika
5.	Mr. Pranay Sharma	Member	Pranay
6.	Ms. Deepa Kumari	Advocate	Deepa
7.	Mr. Usman Mohd.	Member	Usman
8.	Ms. Akansha Tiwari	Member	Akansha
9.	Ms. Chavi Gupta	Student Representative	ABSENT



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ACTION TAKEN REPORT

Major action taken report 14th Meeting of Internal Complaints Committee held on 07/09/2024

Sr. No.	AGENDA	ACTION TAKEN
1.	Confirmation of Minutes of the Meeting held on 23 rd Feb 2024.	Action taken reports of the previous meeting were successfully shared with all members of the Committee.
2.	Grievance Analytics Review.	Analytics summary prepared.
3.	Case Review	No case follow-up required.