



GLOBAL
INSTITUTE OF
TECHNOLOGY

CIRCULAR

Date 01/08/2023

Subject: 12th Meeting of Internal Complaints Committee

Mode of Meeting: Offline

This is to inform that 12th meeting of the Internal Complaints Committee has been scheduled on 05/08/2023 at 3:00 P.M. in Board Room, GIT.

All the Members are requested to attend the meeting.

The purpose of this meeting is to discuss on discussion on below mention agenda.

Agenda Particulars

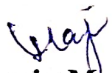
Agenda 1: Confirmation of Minutes of the Meeting held on 17th Jan 2023.

Agenda 2: Gender Sensitization Workshops

Agenda 3: Poster Awareness Drive.

Agenda 4: Nomination of new members in the committee. .

Agenda 5: Any other point to discuss with permission of chair.


Manju Mathur
Presiding Officer

Copy to:

1. Principal
2. IQAC
3. Internal Complaints Committee Members



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MINUTES OF MEETING OF INTERNAL COMPLAINTS COMMITTEE

Minutes of Meeting of Internal Complaints Committee	
Date : 05/08/2023	Venue: Conference Room, Administrative Block
Meeting Number : 12 th	

The meeting was attended by following members on 05/08/2023

Sr. No.	Name	Designation
1.	Mrs. Manju Mathur	Presiding Officer
2.	Mrs. Rashmi Bhardwaj	Member
3.	Mrs. Sushila Mahla	Member
4.	Ms. Anantika Johari	Member
5.	Mr. Pranay Sharma	Member
6.	Ms. Deepa Kumari	Advocate
7.	Mr. Usman Mohd.	Member
8.	Ms. Akansha Tiwari	Member
9.	Ms. Diya Sati	Student Representative

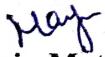
Welcome Note:

Mrs. Manju Mathur initiated the 12th Internal Complaints Committee meeting, warmly welcomed all the participants. She expressed gratitude for their presence and highlighted the significance of the discussions ahead. She further presented the agenda for this meeting.

Sr. No.	AGENDA	DISCUSSIONS
1.	Confirmation of Minutes of the Meeting held on 17 th Jan 2023.	The members of the committee confirmed the Minutes of the Meeting held on 17 th Jan 2023 and supplied the Action Taken Report to all Committee Members.
2.	Gender Sensitization Workshops	Workshops were proposed to strengthen understanding of respectful conduct and reporting procedures among students.
3.	Poster Awareness Drive	Posters were found to be an effective tool for messaging; committee decided on launching a fresh poster campaign.
4.	Nomination of new members in the committee	Nomination of Mrs. Rashmi Bhardwa, Ms. Anantika Johari and Mr. Usman Mohd. were proposed in place of Mrs. Shreya Agarwal, Ms. Dimple Bansal and Mr. Pankaj Jain.
5.	Any other point to discuss with permission of chair.	No other point to discuss.

Meeting Adjournment:

Mrs. Manju Mathur, expressed gratitude to all members for their participation and commitment. She emphasized the importance of collaboration in achieving the committee's goals and officially adjourned the meeting with thanks to everyone for their time and efforts.

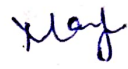


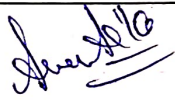
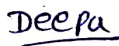
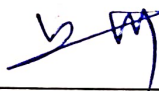

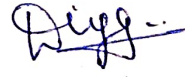

Manju Mathur
Presiding Officer



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ATTENDANCE

The meeting was attended by following members on 05/08/2023

Sr. No.	Name	Designation	Signature
1.	Mrs. Manju Mathur	Presiding Officer	
2.	Mrs. Rashmi Bhardwaj	Member	
3.	Mrs. Sushila Mahla	Member	
4.	Ms. Anantika Johari	Member	
5.	Mr. Pranay Sharma	Member	ABSENT
6.	Ms. Deepa Kumari	Advocate	
7.	Mr. Usman Mohd.	Member	
8.	Ms. Akansha Tiwari	Member	
9.	Ms. Diya Sati	Student Representative	



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ACTION TAKEN REPORT

Major action taken report of 12th Meeting of Internal Complaints Committee held on 05/08/2023

Sr. No.	AGENDA	ACTION TAKEN
1.	Confirmation of Minutes of the Meeting held on 17 th Jan 2023.	Action taken reports of the previous meeting were successfully shared with all members of the Committee.
2.	Gender Sensitization Workshops	Workshops scheduled with external speakers
3.	Poster Awareness Drive	Posters campaign was approved.
4.	Nomination of new members in the committee	New members joined the committee.