



**GLOBAL
INSTITUTE OF
TECHNOLOGY**

CIRCULAR

Date 02/08/2025

Subject: 15th Meeting of Grievance Redressal Committee

Mode of Meeting: offline

This is to inform that the 15th meeting of the Grievance Redressal Committee has been scheduled on 08/08/2025 at 10:30 A.M at EE Seminar Hall.

All the Members are requested to attend the meeting.

The agenda's of this meeting are mentioned below.

Agenda	Particulars
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Agenda 1:	To confirm the minutes of the Meeting of the Grievance Redressal Committee held on 07/02/2025
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Agenda 2:	Asses the need of additional charging points in classrooms and library as requested by the students.
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Agenda 3:	Request for additional counselling sessions before placements.
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Agenda 4:	Nomination of new member in the committee.
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Agenda 5:	Any other point to discuss with permission of chair.
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Anil Shrivastava
Chairperson

Copy to:

1. Principal
2. IQAC
3. Grievance Redressal Committee Members



MINUTES OF MEETING OF GRIEVANCE REDRESSAL COMMITTEE

Minutes of Meeting of Grievance Redressal Committee	
Date: 08/08/2025	Venue: EE Seminar Hall
Meeting Number: 15th	

The meeting was attended by following members on 08/08/2025

Sr. No.	Name	Designation
1.	Mr. Anil Shrivastava	Chairperson
2.	Dr. Pradeep Jha	Coordinator
3.	Mr. Atul Sharma	Member
4.	Dr. Y.K. Gothwal	Member
5.	Mr. Sonu Kumar Bairwa	Member
6.	Ms. Aakansha Sharma	Member
7.	Ms. Suchi Upadhyay	Member
8.	Mr. Sarthak Satyarthi	Student Representative
9.	Ms. Khushi Goyal	Student Representative

Welcome Note:

Mr. Anil Shrivastava initiated the 15th Grievance Redressal Committee meeting, warmly welcomed all the participants. He expressed gratitude for their presence and highlighted the significance of the discussions ahead. He further presented the agenda for this meeting.

Sr. No.	AGENDA	DISCUSSIONS
1.	To confirm the minutes of the Meeting of the Grievance Redressal Committee held on 07/02/2025	The committee reviewed the minutes of the previous meeting. No objections or modifications were raised. The minutes were unanimously approved and confirmed.
2.	Asses the need of additional charging points	Students requested to provide more charging points in library. The committee acknowledged the genuine concern and suggested installation of multi-plug panels.
3.	Request for additional counselling sessions before placements	Several students requested more pre-placement counselling and resume-building workshops. The committee agreed to provide the same.
4.	Nomination of new member in the committee.	Ms. Aakansha Sharma was nominated as new member in place of Ms. Ayushi Shukla.
5.	Any other point to discuss with permission of chair.	No other point to discuss.

Meeting Adjournment:

Mr. Anil Shrivastava expressed gratitude to all members for their participation and commitment. He emphasized the importance of collaboration in achieving the committee's goals and officially adjourned the meeting with thanks to everyone for their time and efforts.

Anil Shrivastava
Chairperson



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ATTENDANCE

The meeting was attended by the following members on 08/08/2025

Sr. No.	Name	Designation	Signature
1.	Mr. Anil Shrivastava	Chairperson	
2.	Dr. Pradeep Jha	Coordinator	
3.	Mr. Atul Sharma	Member	
4.	Dr. Y.K. Gothwal	Member	
5.	Mr. Sonu Kumar Bairwa	Member	
6.	Ms. Aakansha Sharma	Member	
7.	Ms. Suchi Upadhyay	Member	
8.	Mr. Sarthak Satyarthi	Student Representative	Absent
9.	Ms. Khushi Goyal	Student Representative	



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ACTION TAKEN REPORT

Major action taken report of 15th Meeting of Grievance Redressal Committee held on 08/08/2025

Sr. No.	AGENDA	ACTION TAKEN
1.	To confirm the minutes of the Meeting of the Grievance Redressal Committee held on 07/02/2025	The minutes of the previous meeting were recorded and archived for future reference. Copies were circulated among the committee members to ensure transparency and continuity in decision-making.
2.	Asses the need of additional charging points	Multi-plug panels were installed in the library at the required points.
3.	Request for additional counselling sessions before placements	The Training & Placement Cell will set up group counselling slots and resume clinics for final-year students throughout March.
4.	Nomination of new member in the committee.	Ms. Aakansha Sharma joined the committee as new member.