



**GLOBAL
INSTITUTE OF
TECHNOLOGY**

CIRCULAR

Date 22/01/2024

Subject: 12th Meeting of Grievance Redressal Committee

Mode of Meeting: Offline

This is to inform that the 12th meeting of the Grievance Redressal Committee has been scheduled for 27/01/2024 at 2:30 P.M. in the Board Room, GIT.

All the Members are requested to attend the meeting.

The purpose of this meeting is to discuss the items on the mentioned agenda.

Agenda Particulars

Agenda 1: To confirm the minutes of the Meeting of the Grievance Redressal Committee held on 09/09/23.

Agenda 2: Overcrowding of Mess during Lunch time.

Agenda 3: Drinking water availability in blocks

Agenda 4: Complaints on damaged chairs in some of the labs

Agenda 5: Nomination of new member in the committee.

Agenda 6: Any other point to discuss with permission of chair.

**Anil Shrivastava
Chairperson**

Copy to:

1. Principal
2. IQAC
3. Grievance Redressal Committee Members



MINUTES OF MEETING OF GRIEVANCE REDRESSAL COMMITTEE

Minutes of Meeting of Grievance Redressal Committee	
Date : 27/01/2024	Venue: Board Room, GIT
Meeting Number : 12 th	

The meeting was attended by following members on 27/01/2024

Sr. No.	Name	Designation
1.	Mr. Anil Shrivastava	Chairperson
2.	Dr. Raghvendra Patidar	Coordinator
3.	Mr. Atul Sharma	Member
4.	Dr. Y.K. Gothwal	Member
5.	Mr. Sonu Kumar Bairwa	Member
6.	Ms. Ayushi Shukla	Member
7.	Ms. Suchi Upadhyay	Member
8.	Mr. Sarthak Satyarthi	Student Representative
9.	Ms. Khushi Goyal	Student Representative

Welcome Note:

Mr. Anil Shrivastava initiated the 12th Grievance Redressal Committee meeting, warmly welcomed all the participants. He expressed gratitude for their presence and highlighted the significance of the discussions ahead. He further presented the agenda for this meeting.

Sr. No.	AGENDA	DISCUSSIONS
1.	To confirm the minutes of the Meeting of the Grievance Redressal Committee held on 09/09/23.	The committee reviewed the minutes of the last meeting. No objections or modifications were raised, and the minutes were approved.
2.	Overcrowding of Mess during Lunch time.	Long queues were observed, Mess directed to expand seating.
3.	Drinking water availability in blocks.	Complaints of non-functional coolers were taken seriously; maintenance team notified.
4.	Complaints on damaged chairs in some of the labs.	Complaints of broken chairs were reported in some labs. Maintenance team asked to resolve the issue.
5.	Nomination of new member in the committee.	Mr. Sarthak Satyarthi and Ms. Khushi Goyal were nominated as new member in the committee.
6.	Any other point to discuss with permission of chair.	No other point to discuss.

Meeting Adjournment:

Mr. Anil Shrivastava expressed gratitude to all members for their participation and commitment. He emphasized the importance of collaboration in achieving the committee's goals and officially adjourned the meeting with thanks to everyone for their time and efforts.


Anil Shrivastava
Chairperson



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ATTENDANCE

The meeting was attended by following members on 27/01/2024

Sr. No.	Name	Designation	Signature
1.	Mr. Anil Shrivastava	Chairperson	<i>Anil</i>
2.	Dr. Raghvendra Patidar	Coordinator	<i>R. Patidar</i>
3.	Mr. Atul Sharma	Member	<i>Atul</i>
4.	Dr. Y.K. Gothwal	Member	<i>Y.K. Gothwal</i>
5.	Mr. Sonu Kumar Bairwa	Member	<i>Sonu</i>
6.	Ms. Ayushi Shukla	Member	<i>Ayushi</i>
7.	Ms. Suchi Upadhyay	Member	ABSENT
8.	Mr. Sarthak Satyarthi	Student Representative	Absent
9.	Ms. Khushi Goyal	Student Representative	<i>Khushi</i>



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ACTION TAKEN REPORT

Major action taken report of 12th Meeting of Grievance Redressal Committee held on 27/01/2024

Sr. No.	AGENDA	ACTION TAKEN
1.	To confirm the minutes of the Meeting of Grievance Redressal Committee held on 09/09/23.	Action taken reports of the previous meeting were successfully shared with all members of the Grievance Redressal Committee.
2.	Overcrowding of Mess during Lunch time.	Some new tables were added in the mess. and lunch time was changed for 3 rd and 4 th year students.
3.	Drinking water availability in blocks.	Water coolers repaired.
4.	Complaints on damaged chairs in some of the labs.	Damaged chairs were repaired.
5.	Nomination of new member in the committee.	Mr. Sarthak Satyarthi and Ms. Khushi Goyal joined the committee as new member.