



## CIRCULAR

Date 07/02/2022

Subject: 8<sup>th</sup> Meeting of Grievance Redressal Committee

Mode of Meeting: Offline

This is to inform that 8<sup>th</sup> meeting of Grievance Redressal Committee has been scheduled on 12/02/2022 at 9:30 AM in EE Seminar Hall.

All the Members are requested to attend the meeting.

The purpose of this meeting is to discuss on discussion on below mention agenda.

### Agenda      Particulars

Agenda 1: Confirmation of Minutes of the Meeting held on 27<sup>th</sup> Aug 2021.

Agenda 2: Attendance discrepancy concerns.

Agenda 3: Hostel internet connectivity problems.

Agenda 4: Any other point to discuss with permission of chair.

*Anil Shrivastava*  
Anil Shrivastava  
Chairperson

Copy to: *Principal, IQAC, GRC Members* (Members who are invited to discuss)

1. Principal
2. IQAC
3. Grievance Redressal Committee Members



**MINUTES OF MEETING OF GRIEVANCE REDRESSAL COMMITTEE**

**Minutes of Meeting of Grievance Redressal Committee**

**Date : 12/02/2022**

**Venue: EE Seminar Hall**

**Meeting Number : 8<sup>th</sup>**

**The meeting was attended by following members on 12/02/2022**

Sr. No.	Name	Designation
1.	Mr. Anil Shrivastava	Chairperson
2.	Dr. Raghvendra Patidar	Coordinator
3.	Mr. Yadvendra Bedi	Member
4.	Dr. Y.K. Gothwal	Member
5.	Mr. Loveleen Kumar	Member
6.	Ms. Ayushi Shukla	Member
7.	Ms. Suchi Upadhyay	Member
8.	Mr. Abhishek Bloch	Student Representative
9.	Ms. Shaheen Bano	Student Representative

**Welcome Note:**

Mr. Anil Shrivastava initiated the 8<sup>th</sup> Grievance Redressal Committee meeting, warmly welcomed all the participants. He expressed gratitude for their presence and highlighted the significance of the discussions ahead. He further presented the agenda for this meeting.

Sr. No.	AGENDA	DISCUSSIONS
1.	Confirmation of Minutes of the Meeting held on 27 <sup>th</sup> Aug 2021.	The members of the committee confirmed the Minutes of the Meeting held on 27 <sup>th</sup> Aug 2021 and supplied the Action Taken Report to all Committee Members.
2.	Attendance discrepancy concerns	Students reported mismatches in ERP attendance.
3.	Hostel internet connectivity problems	Frequent outages were reported.
4.	Any other point to discuss with permission of chair.	No other point to discuss.

**Meeting Adjournment:**

Mr. Anil Shrivastava expressed gratitude to all members for their participation and commitment. He emphasized the importance of collaboration in achieving the committee's goals and officially adjourned the meeting with thanks to everyone for their time and efforts.

  
Anil Shrivastava

Chairperson



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**ATTENDANCE**

The meeting was attended by following members on 12/02/2022

Sr. No.	Name	Designation	Signature
1.	Mr. Anil Shrivastava	Chairperson	<i>Ami</i>
2.	Dr. Raghvendra Patidar	Coordinator	<i>R. Patidar</i>
3.	Mr. Yadvendra Bedi	Member	<i>Y. bedi</i>
4.	Dr. Y.K. Gothwal	Member	<i>Y.K. Gothwal</i>
5.	Mr. Loveleen Kumar	Member	<i>Loveleen</i>
6.	Ms. Ayushi Shukla	Member	<i>Ayushi</i>
7.	Ms. Suchi Upadhyay	Member	<i>Suchi</i>
8.	Mr. Abhishek Bloch	Student Representative	<i>AB</i>
9.	Ms. Shaheen Bano	Student Representative	<i>Shaheen</i>



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#### ACTION TAKEN REPORT

Major action taken report of 8<sup>th</sup> Meeting of Grievance Redressal Committee held on 12/02/2022

Sr. No.	AGENDA	ACTION TAKEN
1.	Confirmation of Minutes of the Meeting held on 27 <sup>th</sup> Aug 2021.	The members of committee conferred the Action Taken Report and Minutes of the Meeting of the last Meeting.
2.	Attendance discrepancy concerns	Committee instructed Hods to ensure weekly verification.
3.	Hostel internet connectivity problems	IT cell was advised to upgrade routers.