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## CIRCULAR

**Date 16/09/2025**

**Subject: 47<sup>th</sup> Meeting of Discipline Committee**

**Mode of Meeting: offline**

This is to inform that the 47<sup>th</sup> meeting of the Discipline Committee has been scheduled on 23/09/2025 at 11:00 A.M at EE Seminar Hall.

All the Members are requested to attend the meeting.

The agenda's of this meeting are mentioned below.

**Agenda              Particulars**

Agenda 1: Confirmation of Minutes of the Meeting held on 31<sup>st</sup> Jan 2025.

Agenda 2: Regulating break-time campus movement.

Agenda 3: Prevention of bullying and groupism.

Agenda 4: Nomination of new member in the committee.

Agenda 5: Any other point to discuss with permission of chair.

  
**Ghanshyam Mishra**  
**Proctor**

**Copy to:**

1. Principal
2. IQAC
3. Discipline Committee Members



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**MINUTES OF MEETING OF DISCIPLINE COMMITTEE**

<b>Minutes of Meeting of Discipline Committee</b>	
<b>Date: 23/09/2025</b>	<b>Venue: EE Seminar Hall</b>
<b>Meeting Number: 47<sup>th</sup></b>	

**The meeting was attended by following members on 23/09/2025**

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>
1.	Mr. Ghanshyam Mishra	Proctor
2.	Ms. Vinita Sharma	Member
3.	Mr. Gautam Gunjan	Member
4.	Mrs. Mamta Devi Sharma	Member
5.	Ms. Pooja Sharma	Member
6.	Mr. Abrar Ahmad Khan	Member
7.	Mr. Abhay Purohit	Member
8.	Mr. Man Singh	Member
9.	Mr. Pratul Agarwal	Student Representative

**Welcome Note:**

Mr. Ghanshyam Mishra initiated the 47<sup>th</sup> Discipline Committee meeting, warmly welcomed all the participants. He expressed gratitude for their presence and highlighted the significance of the discussions ahead. He further presented the agenda for this meeting.

<b>Sr. No.</b>	<b>AGENDA</b>	<b>DISCUSSIONS</b>
1.	Confirmation of Minutes of the Meeting held on 31 <sup>st</sup> Jan 2025.	The members confirmed the Minutes of the Meeting held on 31 <sup>st</sup> Jan 2025 and supplied the Action Taken Report to all Committee Members.
2.	Regulating break-time campus movement.	Students crowding near staircase during breaks.
3.	Prevention of bullying and groupism.	Incidents of senior students dominating juniors observed.
4.	Nomination of new member in the committee.	Mr. Pratul Agarwal was nominated as new member in the committee.
5.	Any other point to discuss with permission of chair.	No other point to discuss.

**Meeting Adjournment:**

Mr. Ghanshyam Mishra expressed gratitude to all members for their participation and commitment. He emphasized the importance of collaboration in achieving the committee's goals and officially adjourned the meeting with thanks to everyone for their time and efforts.

  
**Ghanshyam Mishra**  
**Proctor**



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### ATTENDANCE

The meeting was attended by the following members on 23/09/2025

Sr. No.	Name	Designation	Signature
1.	Mr. Ghanshyam Mishra	Proctor	
2.	Ms. Vinita Sharma	Member	
3.	Mr. Gautam Gunjan	Member	
4.	Mrs. Mamta Devi Sharma	Member	ABSENT
5.	Ms. Pooja Sharma	Member	
6.	Mr. Abrar Ahmad Khan	Member	
7.	Mr. Abhay Purohit	Member	
8.	Mr. Man Singh	Member	
9.	Mr. Pratul Agarwal	Student Representative	



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### **ACTION TAKEN REPORT**

Major action taken report of 47<sup>th</sup> Meeting of Discipline Committee held on 23/09/2025

<b>Sr. No.</b>	<b>AGENDA</b>	<b>ACTION TAKEN</b>
1.	Confirmation of Minutes of the Meeting held on 31 <sup>st</sup> Jan 2025.	The members of the committee conferred the Action Taken Report and Minutes of the Meeting of the last Meeting.
2.	Regulating break-time campus movement.	Floor-wise movement control introduced by changing the lunch time of first and second year students with seniors.
3.	Prevention of bullying and groupism.	Students were strictly warned and their counselling was done.
4.	Nomination of new member in the committee.	Extra reading rooms opened during exams.