



**GLOBAL  
INSTITUTE OF  
TECHNOLOGY**

## **CIRCULAR**

**Date 05/02/2024**

**Subject: 44<sup>th</sup> Meeting of Discipline Committee**

**Mode of Meeting: Offline**

This is to inform that the 44<sup>th</sup> meeting of the Discipline Committee has been scheduled for 10/02/2024 at 9:30 A.M. in the Board Room, GIT.

All the Members are requested to attend the meeting.

The purpose of this meeting is to discuss the items on the mentioned agenda.

**Agenda      Particulars**

Agenda 1: Confirmation of Minutes of the Meeting held on 23<sup>rd</sup> Sep 2023.

Agenda 2: Control of gathering on fee deposition window near deadline dates.

Agenda 3: Exam hall discipline.

Agenda 4: Any other point to discuss with permission of chair.



**Ghanshyam Mishra**  
Proctor

**Copy to:**

1. Principal
2. IQAC
3. Discipline Committee Members



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**MINUTES OF MEETING OF DISCIPLINE COMMITTEE**

Minutes of Meeting of Discipline Committee

Date : 10/02/2024

Venue: Board Room, GIT

Meeting Number : 44<sup>th</sup>

The meeting was attended by following members on 10/02/2024

Sr. No.	Name	Designation
1.	Mr. Ghanshyam Mishra	Proctor
2.	Ms. Ayushi Shukla	Member
3.	Mr. Gautam Gunjan	Member
4.	Mrs. Mamta Devi Sharma	Member
5.	Mr. Rajendra Vaishnav	Member
6.	Mr. Abrar Ahmad Khan	Member
7.	Mr. Abhay Purohit	Member
8.	Mr. Man Singh	Member
9.	Mr. Chetan Mahla	Student Representative

**Welcome Note:**

Mr. Ghanshyam Mishra initiated the 44<sup>th</sup> Discipline Committee meeting, warmly welcomed all the participants. He expressed gratitude for their presence and highlighted the significance of the discussions ahead. He further presented the agenda for this meeting.

Sr. No.	AGENDA	DISCUSSIONS
1.	Confirmation of Minutes of the Meeting held on 23 <sup>rd</sup> Sep 2023.	The members confirmed the Minutes of the Meeting held on 23 <sup>rd</sup> Sep 2023 and supplied the Action Taken Report to all Committee Members.
2.	Control of gathering on fee deposition window near deadline dates	Fee counters overcrowded near deadlines. Accounts section instructed to install the QR codes at the window for smooth functioning.
3.	Exam hall discipline.	Some students were reported to use cheat papers during the exam at the time of washroom. Committee instructed to monitor such students.
4.	Any other point to discuss with permission of chair.	No other point to discuss.

**Meeting Adjournment:**

Mr. Ghanshyam Mishra, expressed gratitude to all members for their participation and commitment. He emphasized the importance of collaboration in achieving the committee's goals and officially adjourned the meeting with thanks to everyone for their time and efforts.

  
Ghanshyam Mishra  
Proctor



ATTENDANCE

The meeting was attended by following members on 10/02/2024

Sr. No.	Name	Designation	Signature
1.	Mr. Ghanshyam Mishra	Proctor	
2.	Ms. Ayushi Shukla	Member	
3.	Mr. Gautam Gunjan	Member	
4.	Mrs. Mamta Devi Sharma	Member	
5.	Mr. Rajendra Vaishnav	Member	
6.	Mr. Abrar Ahmad Khan	Member	
7.	Mr. Abhay Purohit	Member	
8.	Mr. Man Singh	Member	
9.	Mr. Chetan Mahla	Student Representative	



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### **ACTION TAKEN REPORT**

Major action taken report of 44<sup>th</sup> Meeting of Discipline Committee held on 10/02/2024

<b>Sr. No.</b>	<b>AGENDA</b>	<b>ACTION TAKEN</b>
1.	Confirmation of Minutes of the Meeting held on 23 <sup>rd</sup> Sep 2023.	The members of the committee conferred the Action Taken Report and Minutes of the Meeting of the last Meeting.
2.	Control of gathering on fee deposition window near deadline dates	Queue management system enforced.
3.	Exam hall discipline.	Strict checking implemented.