

FEEDBACK SYSTEM:

Collection of Feedback from Parent, Student, Teacher, Alumni, and Employers:

Feedback System Policy

GLOBAL INSTITUTE OF TECHNOLOGY understands that teaching-learning system followed by an educational institution needs continuous refinement. To capacitate this process of continuous refinement, the institution shall adopt a feedback system that takes suggestions from stakeholders of each programme. This eventually helps to fine-tune the teaching-learning process and the curriculum. The institute has a multidimensional, well defined process of assessment including reviews by Students, Teachers, Parents. Alumni and Employer.

The institution shall follow a well-defined and formal feedback system implemented at different levels.

The feedback from students regarding the quality of teaching shall be collected, twice in a year (after semesters).

Student feedback regarding the teaching-learning process is also collected from students during class committee meetings.

At the end of each semester students are required to complete a semester exit online survey. In this, students will be required to respond to questions that examine how effective the teaching-learning process was in aiding the student attain the respective Course Outcomes.

Being an institution that shapes individuals to build technologies for the future, Global Institute of Technology lays constant insistence on updating the curriculum to equip students with the knowledge and skill necessary for the same. To make this possible, the institution shall regularly gather opinions regarding industry skills that are of highest demands, directly from industry personnel. Industry experts shall be invited for stakeholder meetings conducted by each Department and their viewpoints regarding emerging technologies be taken periodically. Department level committees along with subject group committees choose the content beyond syllabus that needs to be delivered to the students, based on the collected viewpoints from the stakeholder meetings with industry experts.

Employer surveys shall be conducted every year to gather information about the key strengths and weaknesses of students that they have recruited from this college. Employer survey is a key component in deciding skills the students lack expertise in. The course delivery shall be modified to alleviate these shortcomings for the forthcoming batches of students. This information shall be used to organize placement training programmes which shall make it comfortable for students to secure jobs.

Alumni feedback is another important component of the feedback system. Global Institute of Technology is an institute having one of the strongest alumni networks. Alumni of the institution span across the globe and are well connected with the institution through alumni associations. Feedback from this nexus, comprising of individuals from all spheres, has been imperative in improving the quality of education over the years. Feedback shall be collected from alumni periodically through appropriate means.

Feedback shall be collected from graduating batches to evaluate if the institution has been able to instill the skills necessary to meet the objectives of the programme. This survey shall be used to

identify the difficulties the students faced during their course at Global Institute of Technology.

For the overall improvement of the character of a student, the institution shall take feedbacks from parents and guardians. These shall be gathered during parents-Teacher Interaction and stakeholder meetings.

Stakeholder meeting shall be convened once in a year at the Department level to gather feedback from stakeholders on various aspects of the programme.

These collected feedbacks shall be consolidated and discussed in Department level committee meetings (Academic Council/ IQAC), to decide the necessary actions needed at Department level. The consolidated reports shall be presented at institution level committee meetings. The feedback shall be used to scrutinize and refine the policies so that institution moves closer to its vision.

GLOBAL INSTITUTE OF TECHNOLOGY

(Approved by AICTE & Affiliated to RTU, Kota)

ITS-1,IT park,EPIP,Sitapura,Jaipur - 302022.

Phone: 9314050477, 9783870662

E-mail: support@gitjaipur.com, Website: <https://gitjaipur.com/>

Department of

Feedback Form – Parents

Education: Graduate / Post Graduate/ Any other

Occupation: Cultivation /Business /Employee (Public Sector) / Employee (Private Sector) / Any Other

Relationship of Parent with Student: Father / Mother

Academic year:

Name:

Please mark a tick ‘√’ in the appropriate cell for every statement.

Excellent (5)	Very Good (4)	Good (3)	Average (2)	Poor (1)
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S.NO	Statements	Excellent	Very Good	Good	Average	Poor
1	Holistic development of students is ensured by participation of students in various sports, cultural and co-curricular activities organized throughout the year.					
2	Students are sensitized towards cross cutting issues like gender equality, environment and sustainability, ethics and values etc., through relevant courses in the curriculum as well as through community service / projects with NGOs, participation in various awareness campaigns and blood donation drives, exhibitions on socially relevant issues etc.					
3	The academic flexibility embedded in the curriculum provides opportunities to students to pursue their interest by choosing from a vast number of pathways / electives from own area/specialization as well as from other areas.					
4	Courses in the curriculum promote Entrepreneurship and students are encouraged and supported to initiate startups by Startup school Mentorship.					
5	The curriculum has been designed to make students industry ready by imparting analytical and reasoning, language and soft skills in addition to technical competencies, as desired by the industry.					
6	The curriculum is outcome based and the expected outcomes, through various courses, are attained					

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STUDENT'S FEEDBACK ON CURRICULUM

Academic year:

Branch:

This questionnaire is intended to collect information relating to your satisfaction towards the curriculum, learning and evaluation. The information provided by you will be kept confidential and will be used as important feedback for quality improvement of the program of studies/institution. Directions: a score for each item please indicate your level of satisfaction with the following statement by choosing between 1 and 5.

Excellent (5)	Very Good (4)	Good (3)	Average (2)	Poor (1)
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S.no.	Questioner	Excellent	Very Good	Good	Average	Poor
1	How do you rate the syllabus of the courses that you have studied in relation to the competencies expected out of the course?					
2	How do you rate the relevance of the units in Syllabus relevant to the course?					
3	How do you rate the allocation of the credits to the courses?					
4	How do you rate the offering of the electives in terms of their relevance to the specialization streams?					
5	How do you rate the electives offered in relation to the Technological advancements?					
6	Rate the Size of syllabus in terms of the load on the student					
7	Rate the courses in terms of extra learning or self learning considering the design of the courses					
8	How do you rate the evaluation scheme designed for each of the course?					
9	How do you rate the objectives stated for each of the course?					
10	How do you rate the percentage of courses having LAB components?					

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Department of

TEACHERS FEEDBACK ON CURRICULUM

Academic year:

Branch:

Name of the Teacher:

This questionnaire is intended to collect information relating to your satisfaction towards the curriculum, teaching, learning and evaluation. The information provided by you will be kept confidential and will be used as important feedback for quality improvement of the program of studies/institution. Directions: a score for each item please indicate your level of satisfaction with the following statement by choosing between 1 and 5

Excellent (5)	Very Good (4)	Good (3)	Average (2)	Poor (1)
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S.No.	Curriculum, Teaching, Learning and Evaluation:	Excellent	Very Good	Good	Average	Poor
1	Syllabus is suitable to the course.					
2	Syllabus is need based.					
3	Aims and objectives of the syllabi are well defined and clear to teachers and students.					
4	Course content is followed by corresponding reference books/materials					
5	The course/syllabus has good balance between theory and Lab.					
6	The course/syllabus of this subject increased my knowledge and perspective in the subject area.					
7	The course/program of studies carries sufficient number of optional papers.					
8	The books prescribed/listed as reference materials are relevant, updated and appropriate.					

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Feedback - Alumni

(To be filled by Alumni - after the completion of each academic year)

Branch:

Batch:

Name:

We are glad that you have spent valuable years pursuing courses of your choice at Global Institute of Technology. We shall be thankful if you can spare some of your valuable time to fill up this feedback form and give us valuable suggestions for further improvement of the college. Your valuable inputs will be of great use to improve the quality of our academic programs and enhance the credibility of our college. The purpose of this survey is to assess the quality of the academic program. We seek your help in completing this survey.

A: Excellent B: Very good C: Good D: Fair E: Poor

I Knowledge	Remarks
Math, Science, Humanities and professional discipline, (if applicable)	
Problem formulation and solving skills	
Collecting and analyzing appropriate data	
Ability to link theory to practice.	
Ability to design a system component or process	
IT knowledge	

II Communications Skills	Remarks
Oral communication	
Report writing	
Presentation skills	

III Interpersonal Skills	Remarks
Ability to work in teams.	
Ability to work in arduous /Challenging situation	
Independent thinking	
Appreciation of ethical Values	

IV Management /leadership Skills	Remarks
Resource and Time management skills	
Judgment	
Discipline	

V Career Opportunities

VI Alumni Information

Name:

Name of organization:

Position in organization:

Year of graduation:

Suggestions if any:

Global Institute of Technology, Jaipur

Employer Feedback Form

FEEDBACK	
Company Name:	
Name of interviewer & designation:	
Name of interviewer & designation:	
Name of interviewer & designation:	
No. of students interviewed	
1. Overall performance by students (Kindly mention grades as Excellent, Very Good, Good, Average, Below Average or comment as per feedback)	
<i>(a) Communication skills</i>	
<i>(b) Presentation skills</i>	
<i>(c) Domain knowledge of students</i>	
<i>(d) Level of General Awareness of students</i>	
<i>(e) Hospitality & Hosting</i>	
2. Suggestions (Kindly comment on following points)	
<i>(a) Strength of students</i>	
<i>(b) Area of Improvement</i>	
<i>(c) Future Demand of Industries</i>	
<i>(d) Any other suggestions</i>	

Thank you for your valuable feedback.

(Signature of HR person/s)